

AGENDA

NORTH CAROLINA APPRAISAL BOARD

**One-Hundred Forty-Fifth Meeting
July 15, 2003**

CALL TO ORDER

Conflict of Interest Reminder

APPROVAL OF AGENDA

Consider approving the agenda with items taken in any order as determined by the Chairman.

APPROVAL OF MINUTES (Exhibit 1)

OPEN FORUM (Exhibit 2)

PERSONNEL

Introduce Brandi Sharpe, Legal Intern

Acknowledge assistance of Tom Miller on Legal Issues

Interviews of Board Attorney applicants scheduled for 2:00 to 3:30 pm, July 15, 2003

FINANCE

Review Financial Report for the current fiscal year **(Exhibit 3)**

Review and approve draft budget for 2003-2004 **(Exhibit 4)**

LEGAL

Consent Orders

Probable Cause **(Exhibit 5)**

Pending Cases Report **(Exhibit 6)**

Disciplinary Actions Year-to-Date **(Exhibit 7)**

LICENSING AND EDUCATION

Present list of candidates who have been recently registered, licensed or certified **(Exhibit 8)**

Consider character of candidates who otherwise are qualified

Present recommendation(s) of the Character Conference Panel. **(Exhibit 9)**

Exhibit 10 contains information on eleven candidates.

Qualifying Education Equivalency (Exhibit 11)

Applicant	Level	Recommendation
(A) Donna Sue Gorsick	State-Licensed Residential	Approve for Examination
(B) Travis William Walsh	State-Certified General	Approve for Examination
(C) Matthew Todd Cox	Registered Trainee	Approve for Examination

Applications for Reinstatement (Exhibit 12)

Applicant	Level	Recommendation
(A) Terri Rivenbark Joyner	State-Certified Residential	Complete G-1
(B) Lawana Huff-McNeill	Registered Trainee	Complete R-3, 15-Hour National USPAP plus 40 hours of Board approved courses
(C) Walter Lea Thomas, IV	State-Certified General	Complete G-3, 15-Hour National USPAP plus 49 hours of Board approved courses

Licensing Issues

Consider request from Charles W. Hicks for an extension of time to take the certified general examination. **(Exhibit 13)**

Discuss refund of \$200 to Gregory S. Schultz **(Exhibit 14)**

Consider Mr. Wallwork's request to reconsider the continuing education requirements for reinstatement of his North Carolina State-Certified General Appraiser Certification. **(Exhibit 15)**

Discuss issues of late exam date for Robert Jeffery Westbrook. **(Exhibit 16)**

OTHER ITEMS

Examination Report **(Exhibit 17)**

Course and Instructor Evaluation Summaries **(Exhibit 18)**

Letter from Nancy Toombs – North Carolina Chapter of the Appraisal Institute

Letter from Mr. Williams concerning teaching of Mr. West

Discuss GAO report **(Exhibit 19)**

Appraisal Subcommittee Audit Report and comments by Executive Director **(Exhibit 20)**

Appraisal Foundation Update on Board Vacancies **(Exhibit 21)**

Consider revising the Board's Information and Application Booklet to include portions of the 2003 USPAP

Review draft Spring *Appraisereport* **(Exhibit 22)**

Approve excess lodging for the 2003-2004 fiscal year

Approve travel to the CLEAR Conference September 11-13, 2003 in Toronto **(Exhibit 23)**

Committee Reports

Staff Report